

GFWC Rotonda West Woman's Club

ADVISOR TO CLUB PRESIDENT

JOB DESCRIPTION

As the immediate past president of GFWC Rotonda West Woman's Club, you assume the position of Advisor to the President during her term in office.

You are a member of the Executive Board, and as such you shall be known as one of "The voting membership of the Board."

In this position you are expected to attend all Board meetings and must be prepared to answer questions as well as give informative advice to the President when called upon.

Having moved up the chain of command on the Executive Board, you are knowledgeable in all aspects of Club activities.

The incoming President looks to you for advice and encouragement to assist her whenever she deems it necessary.

Having someone to call upon when problems arise or just someone to lend an ear and give support is important to the President.